

Minutes

Hertfordshire Standing Advisory Council on Religious Education

Held on Wednesday 26th February 2020

Fearnhill Secondary School, Icknield Way, Letchworth Garden City, SG6 4BA

Present:

Co-opted	Pete	Bennett	PB
Co-opted	Juliet	Lyal	JL
Group A	Carol-Anne	Chandler	CC
Group A	Angharad	Griffiths	AG
Group A	Maggie	Wright	MW _r
Group A	Jackie	Roberts	JR
Group A	Julian	Wall	JW
Group A	Kavaljit	Kaur Dev	KK
Group A	Julian	Wall	JW
Group A	Kavaljit	Kaur Dev	KK
Group B	Ryan	Parker	RP
Group B	Shirley	Whales	SW
Group C	Liz	Ellis	LE
Group C	Helen	Venn	HV
Group C	Emma	Fenn	EF
Group D	Terry	Douris	TD
Group D	Margaret	Eames-Petersen	ME
Group D	Mark	Mills-Bishop	MM
Group D	Mark	Watkin (Chair)	MW

In Attendance:

Religious Advisor	Bill	Moore	BM
HfL Clerk	Tracey	Middleton	TM
HfL Relationship Manager, HCC	Juliet	Whitehead	JW
Regional RE Ambassador	Sarah	Payne	SP

Apologies for Absence:







	Wendy	Lidgate	WL
Group A	John	Fellows (Vice Chair)	JF
Group A	Ellie	Olmer	EO
Group A	Tulsi	Seva Dasi	TS
Group C	Ali	Mackintosh	AM
Group C	Janet	Monahan	JM
Group C	Laura	Passmore	LP

Group B	Andrew	Wellbeloved	AW
Group D	Jeff	Jones	JJ

Absent:

Group D	Alan	Plancey	AP
Co-opted	Alim	Saqalain Abbas Alavi	ASa
Co-opted	Roya	Taidi	RT

Documentation circulated in advance of the meeting:

-  1. Agenda - SACRE 26.02.20
-  10. Draft 1.1 Hertfordshire SACRE Annual Report 2017-2018
-  Circulated Draft minutes of Sacre Meeting 10.10.19 (1)
-  Draft 1.1 Hertfordshire SACRE Annual Report 2018 19
-  Report on SACRE Budget for 2019 and 2020
-  Sarah Payne RE in your region presentation Herts (003)

	Item	Action
	Meeting opened at: 14.30	
1	<p>Apologies for absence:</p> <ol style="list-style-type: none"> 1. Colleagues were welcomed to the meeting by the Chair (MW) 2. AW and TS have been reappointed for a further term of office 3. Apologies were received and accepted, and absence noted as detailed in the table above 	
2	<p>Chair's Announcements:</p> <ol style="list-style-type: none"> 1. Bill Moore was warmly welcomed to the first meeting and Sarah Payne was invited in her capacity representing NATRE. Colleagues introduced themselves 2. A Vision and Strategy group has met on several occasions and will continue to report back to the Council ACTION: Membership, date and location of next meeting to be circulated by 10.03.20 3. MWr agreed to attend a HCC Stronger Together Inter Faith Conference on behalf of SACRE on 03.03.20 starting at 10am in Welwyn Garden City 4. It was agreed that identified individuals can be co-opted according to the constitution to provide specific skills and expertise to committees 	<p>JL</p> <p>MWr</p>
3	Minutes of previous meeting:	

	<ol style="list-style-type: none"> 1. The minutes of the meeting held on 10.10.19 which were circulated in advance of the meeting were reviewed and agreed as an accurate record 2. The minutes of the meeting were signed and dated by the Chair 3. ACTION: Add signed minutes and any circulated and tabled documentation to the meeting file stored centrally 	JW												
4	<p>Matters arising from the minutes of previous meeting:</p> <ol style="list-style-type: none"> 1. The matters arising from the previous meeting minutes were considered and agreed to be closed or in hand with the following updates: <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">Michael Shaw’s resignation - send letter of thanks - Closed</td> <td rowspan="10" style="vertical-align: middle; text-align: center; padding: 5px;"> JW JW ME MW </td> </tr> <tr> <td style="padding: 5px;">Michael Shaw’s resignation to be processed - Closed</td> </tr> <tr> <td style="padding: 5px;">Table name plates to be produced for the next meeting – Closed</td> </tr> <tr> <td style="padding: 5px;">Add signed minutes and any circulated and tabled documentation to the meeting file stored centrally - Closed</td> </tr> <tr> <td style="padding: 5px;">Recruitment of an early years and special school representative is outstanding - Colleagues to inform JW of prospective colleagues – JW is progressing with HCC colleagues.</td> </tr> <tr> <td style="padding: 5px;">Additional resource to be identified to cover the Servicing Officer contribution – ACTION: M Howarth has provided a video which is available on GHUB which will be shown in advance of the next meeting (16.06.20) - JW</td> </tr> <tr> <td style="padding: 5px;">ME offered to draft the application to the Police and Crime Community Safety Grant fund regarding potential Herts SACRE 2021 HMD event– responses and contribution for inclusion to be provided to ME.– Closed– on agenda</td> </tr> <tr> <td style="padding: 5px;">It was agreed that the NASACRE publication (attached document c), role of the Servicing Officer, advisor and contingency capacity are considered within the activities and tasks identified by SN - Closed</td> </tr> <tr> <td style="padding: 5px;">The detail of the final document regarding activities and tasks to be fully discussed by the working group - Closed</td> </tr> <tr> <td style="padding: 5px;">A survey was undertaken however the analysis and results have not been shared with SACRE at this stage. JW to follow up with HfL and report back - Closed</td> </tr> <tr> <td style="padding: 5px;">DfE letter (attached document d) to be used to draft a Letter from SACRE to Barclay School in response to the allegation that the statutory obligation to deliver RE education is not being met. JW to forward a copy of the letter to the Headteacher and CE of the Trust advising of SACREs concerns – Closed on agenda</td> </tr> <tr> <td style="padding: 5px;">Colleagues are invited to join the Monitoring Group and Best Value Group to monitor progress and impact of the Development Plan and report back to SACRE - Closed</td> </tr> </table>	Michael Shaw’s resignation - send letter of thanks - Closed	JW JW ME MW	Michael Shaw’s resignation to be processed - Closed	Table name plates to be produced for the next meeting – Closed	Add signed minutes and any circulated and tabled documentation to the meeting file stored centrally - Closed	Recruitment of an early years and special school representative is outstanding - Colleagues to inform JW of prospective colleagues – JW is progressing with HCC colleagues.	Additional resource to be identified to cover the Servicing Officer contribution – ACTION: M Howarth has provided a video which is available on GHUB which will be shown in advance of the next meeting (16.06.20) - JW	ME offered to draft the application to the Police and Crime Community Safety Grant fund regarding potential Herts SACRE 2021 HMD event– responses and contribution for inclusion to be provided to ME.– Closed– on agenda	It was agreed that the NASACRE publication (attached document c), role of the Servicing Officer, advisor and contingency capacity are considered within the activities and tasks identified by SN - Closed	The detail of the final document regarding activities and tasks to be fully discussed by the working group - Closed	A survey was undertaken however the analysis and results have not been shared with SACRE at this stage. JW to follow up with HfL and report back - Closed	DfE letter (attached document d) to be used to draft a Letter from SACRE to Barclay School in response to the allegation that the statutory obligation to deliver RE education is not being met. JW to forward a copy of the letter to the Headteacher and CE of the Trust advising of SACREs concerns – Closed on agenda	Colleagues are invited to join the Monitoring Group and Best Value Group to monitor progress and impact of the Development Plan and report back to SACRE - Closed
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	<p>Further suggestions regarding the vision to be emailed to SW who will collate and circulate the agreed vision statement - Closed</p> <hr/> <p>The dates for future meetings will be circulated avoiding the same day and time slot if possible - Closed</p> <ol style="list-style-type: none"> 2. The Work Plan section 6 refers to collaboration which will be focussed upon over time 3. Local and National updates referred to an Ofsted Inspection and it was noted that HfL provides updates on Ofsted reports where RE and curriculum areas are identified which are followed up accordingly in collaboration with HfL and school improvement 	<p>ALL</p>
<p>5</p>	<p>Sarah Payne, Regional Ambassador, NATRE:</p> <p>SP introduced the presentation which was tabled at the meeting and explained her role at NATRE</p> <ol style="list-style-type: none"> 1. The 'Inspiring RE' NATRE Conference is being held 25.03.20 in Milton Keynes which is published on GHUB and the Herts grid and colleagues are encouraged to attend and support the event 2. It was noted that W Lidgate (WHISPA) supports and coordinates faith groups visiting schools and networking groups 3. Non-compliance work with schools can be supported by NATRE in particular in line with the Ofsted deep dives into subject areas 4. Colleagues agreed that SACRE would be willing to work closely with NATRE and teacher network groups 5. ACTION: Local group websites to be linked to SACRE website by 10.03.20 6. It was noted that there are 8 Regional School Commissioners and that these are not aligned with the NATRE groups which has funding is for 10 ambassadors across England 7. The NATRE membership charges were outlined and this information is available on the website. HfL is working with SACRE to identify those schools which would benefit from this provision. 8. Colleagues noted the presentation and thanked SP 	<p>All</p> <p>JL/JW</p>
<p>6</p>	<p>Local and National Updates:</p> <p>JL introduced the presentation</p> <ol style="list-style-type: none"> 1. ACTION: Presentation to be added to GHUB as a record by 10.03.20 2. It was noted that Tring School achieved the Gold RE Award in 2019 and a prize draw of £100 for resources from NATRE 3. A new Primary teacher network group is being started in Ware towards the end of term 4. It was agreed that further secondary groups would be welcomed and secondary teacher colleagues should be encouraged to set up another group 	<p>JW</p>

	<ol style="list-style-type: none"> 5. It was noted that there are on line social networking groups available and colleagues debated strategies to encourage schools to engage at length 6. The NATRE national survey for primary teachers of RE feedback will be circulated when available 7. HfL monitors and provides information on Ofsted inspections in Hertfordshire schools 8. Colleagues were invited to attend the NASACRE Annual Conference 'Authority in RE' on 18.05.02 in London. Please let Juliet Whitehead know if you are interested. 9. Colleagues noted the updates <p style="text-align: right;">SP left the meeting at 15.44</p>	JW
7	<p>SACRE Constitution Updates:</p> <ol style="list-style-type: none"> 1. The constitution is being reviewed initially by the Vision and Strategy core group and colleagues were invited to submit comments to BM for consideration 2. Colleagues noted the updates 	All/BM
8	<p>Promotion of SACRE update:</p> <p>JW introduced the update which included:</p> <ol style="list-style-type: none"> 1. Several events have been used to promote SACRE including the HfL Annual Governor Conference, packs have been circulated to key stakeholders and uploaded onto the website. GovernorHub is used to share invitation within SACRE. Assurance was provided that any feedback has been responded to. 2. 4 HCC headteacher/governor updates, a session at one of the termly clerking session and a member development day will provide opportunities for SACRE updates 3. It was suggested that the SACRE booklets are shared at the headteacher updates 4. Thanks, were extended to CA, BM and JW for their contribution at the annual governor conference and the professional presentation of the materials 5. It was noted that the funding for SACRE is via the DSG and a subscription would not be appropriate 6. ACTION – Previous website audits to be located 7. HfL will be commissioned to follow up on the Secondary School Questionnaire which is being created 8. Colleagues noted the updates 	<p>JL</p> <p>JL</p>
9	<p>Barclay School and Non-Compliance Policy update:</p> <ol style="list-style-type: none"> 1. BM provided an update which included that HfL has been consulted with and agreed that a monitoring tone is used with Barclay School (Part of Futures Academy). A response is outstanding to a recent communication 2. Confirmation was given that regarding the Non-Compliance Policy, consultation is currently underway to develop the policy. It was noted that Academies and Free Schools present challenges and references to the Funding Agreements will be considered. It was suggested that further collaboration with the RSC might support compliance 	

<p>10</p>	<p>Hertfordshire Annual Report:</p> <p>MW introduced the report which was circulated in advance of the meeting</p> <ol style="list-style-type: none"> 1. The 2017/18 report is available on GHUB 2. The 2018/19 draft report has been added to GHUB and colleagues were invited to submit comments before the end of the week prior to the core group meeting to further discuss it. It was noted that LK will also be invited to comment on the report. 3. Colleagues noted the report. 	<p>ALL</p>
<p>11</p>	<p>Agreed Syllabus Conference:</p> <p>CC introduced the revision of the new syllabus</p> <ol style="list-style-type: none"> 1. An overview of the time line and associated activities were provided 2. Assurance was provided that funding is available to begin the work 3. Colleagues debated the authorisation protocols and agreed that the work of other counties is helpful 4. ACTION: Uptake of non-Hertfordshire schools via Hfl to be secured PB left the meeting 16.21 – 16.24 5. The meeting dates of the Cabinet panel for this year are published on the website 6. Colleagues were invited to submit comments and questions regarding the secondary school survey and agreed syllabus survey in order that the responses are collated during the summer by BM 7. Colleagues noted the report TD left the meeting at 16.30 	<p>JW</p>
<p>12</p>	<p>Holocaust Memorial Day:</p> <ol style="list-style-type: none"> 1. MW acknowledged that there had been over a number of years a great deal of work by SACRE engaging with school to support this moving event 2. Colleagues noted how funding has been used to continue supporting this vital area. Colleagues debated the awareness across schools of the memorial as opposed to the civic events. It was noted that schools build this into their annual calendars and SACRE could consider how to continue providing support. 3. ACTION: Further discussion will be undertaken before the next meeting to ensure appropriate activities are undertaken and reported then. 4. ME advised that the PCC's Community Safety Fund could be an area to pursue with regards to supporting this worthwhile event to engage all Hertfordshire children. The deadline for submission is 14.03.20 and it was agreed that a decision could not be made in this timeframe 5. ACTION: SACRE agreed that a sub-committee be put in place to discuss this further considering widening the focus to include hate crime and making recommendations towards SACRE's approach next FY. [WM, JW, SD, JW, ME, WL expressed an interest and a circulation will be sent to all members to invite them to join] and report at the next meeting MM left the meeting at 16.50 	<p>JW</p> <p>MW, BM, JW</p>

13	<p>SACRE Funding – plans for 2020:</p> <ol style="list-style-type: none"> 1. The Budget documentation was circulated in advance of the meeting and the context introduced by JW 2. The School Forum in May will discuss the proposed SACRE carry-forward of approximately £11k. 3. Colleagues were reminded that the advisor’s core business does not at present cover additional sub committees so there may be additional costs not factored into the current proposed budget for 2020-21 if BM is asked by SACRE to become involved. 4. Colleagues were reminded that travel expenses can be requested 5. Thanks, were extended to JW for the clarity in the budget lines and it was agreed that monitoring reports are submitted regularly 	
14	<p>Any Other Business:</p> <ol style="list-style-type: none"> 1. None 	
15	<p>The next meeting will be held on</p> <ol style="list-style-type: none"> 1. Tuesday 16th June 2020 at 14.00-16.00 St Albans Cathedral – details of the tour to be circulated 2. 20.10.20 13.30-16.00; 25.02.21 13.30-16.00; 29.06.21 13.30-16.00 locations to be confirmed (It was expressed that County Hall is a difficult location for colleagues) <p style="text-align: right;">Meeting closed at 17.05</p>	