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| This report template is to be used by all agencies presenting at a Child Protection Conference in Hertfordshire  Please advise the Chair in advance if there is any information in this report that should not be shared with certain members at conference |  |

**Hertfordshire Multi-agency Child Protection Conference Report**

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| **AGENCY NAME** |  | **FAMILY NAME/S** |  |

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| **Professional’s Name(s)** |  | **Date of Report** |  | **Initial/Review/Transfer in/Pre-birth** |  |
| **Professional’s Role** |  | **Contact details** | |  | |
| **Date of Conference** |  | **Venue** | |  | |

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| **Forename** | **Surname** | **Date of Birth** | **Ethnicity** | **Disability or**  **Special Need** | **School / Other Setting** |
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**Household Composition and Relevant Family Members**

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| **Full Name** | **Role/Relationship** | **Other Details** |
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**Wider Support Network**

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| **Full Name** | **Role/Relationship** | **Other Details** |
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| **What is your involvement/work with this child and family?**  ***Please include:***  *How long have you been working with this family?*  *What work are you doing, have you any other work planned, and what is/has the response of the child and family been to that work ?*  *When was the last contact?*  *How often are you seeing the child or family?*  ***Please include ongoing health issues and unmet health needs*** |  |
| **What is progressing well/normally for this child?** *Summarise BRIEFLY* |  |
| **What are you worried about with regard to this child?**  ***Please include:***  ***Past Harm -*** *what has happened that worries you about these child/ren or other child/ren in the care of the adults/carers*  ***Present and Future Harm*** *- what are we worried might happen to the child/ren in the care of the adults/carers*  *What is the Impact on the Child(ren)* |  |
| **Voice of the Child**  *Including what is said and what is observed.*  *What is the child’s lived experience?*  *Consider Parent/carer and child interactions.* |  |

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| **Impact of Family and wider influences.** | |
| **Strengths and Safety, What is Working well?**  ***Please include:***  *Strengths and safety features of family life and parenting that either have a positive effect on the child/ren’s lives or you believe reduces the risk of harm and therefore makes you less worried.* |  |
| **Grey Areas or Complicating Factors**  ***Please include:***  *Any areas that are unclear may be of potential concern, and what you consider is not known or needs to be known to be able to keep the child/ren safe. This could include un-evidenced concerns or areas of disagreement.*  ***Complicating Factors***  *What makes safeguarding the child and working with the family more difficult. Are there times when the risk increases?* |  |
| **Voice of parents/ Carers**  *What are the parent /carer views?*  *Do they have insight into professional concerns?*  *Is there meaningful engagement and is there motivation to change?* |  |

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| View of practitioner/worker | | |
| **Do you think that the child/ren is/are suffering significant harm?**  **Why?** *What is your evidence?* | **Yes** | **No** |
| **What do you think needs to change to prevent significant harm?** |  | |
| **What support can you or your agency provide to help prevent ongoing harm to the child/ren?** |  | |

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| **Has this report been shared with parents/carers?**  *Reports should always be shared with parents/carers prior to conference where at all possible.* | **Yes/No/Proposed** | ***If not, please state reason*** |
| **Has this report been shared with the child/ren?**  *Reports should always be shared with children where this is appropriate prior to conference where at all possible.* | **Yes/No/Proposed** | ***If not, please state reason*** |

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| **What are the views of the parents/ carers and/or the child/ren on this report?** |  |
| **For review conferences, what difference do you the think the plan has made to the lives of the child/ren and the concerns identified?** |  |

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| **Authors Name** | **Designation** | **Date** |
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**PLEASE RETURN YOUR REPORTS TO THE FOLLOWING EMAIL ADDRESS:**

[Childprotection.unit@hertfordshire.gov.uk](mailto:Childprotection.unit@hertfordshire.gov.uk)