



# OEAP Visit Leader Training

## Leading Safe & enjoyable offsite experiences in the UK

A one-day course for those leading educational visits involving young people from school, residential and community settings.

**Time: 09.15am - 16.30pm – Ware Priory** (unless otherwise stated)

**Cost: £135.00 per person**

### ➤ **Course details**

This course is designed for teachers, residential workers and youth workers who will be leading educational visits within the UK. It is particularly aimed at those new to the profession or people with little experience of leading visits

There will be opportunities for discussion and the sharing of good practice including an open forum for issues highlighted.

*Participants should come prepared for a couple of hours walking outdoors, with suitable footwear and waterproofs as appropriate.*

### ➤ **What are the benefits of attending?**

*At the end of the course participants will have:*

- considered the roles & responsibilities of leading trips
- an understanding of the role of residential providers
- explored approaches to running safe trips
- identified how risk assessments can be applied
- an awareness of best practice

### ➤ **Course leader**

*Mark Falkingham is a qualified youth & community worker and worked for over twenty years in Outdoor Education as an instructor and centre manager. He joined HCC as Offsite Visits Advisor in February 2006*

### Course programme

**09.15-09.30**

Registration & Coffee

**09.30-09.45**

Welcome and introduction

**09.45-10.45**

Roles & responsibilities

- Responsibilities in practice
- The Visit leader
- Local & National Guidance

**10.45-11.00**

- Coffee

**11.00-12.00**

What service should I receive?  
The process of running trips

**12.00-12.45**

- Lunch

**12.45 – 15.30**

Practical session to cover aspects of accompanied walks and journeys considering:

- Navigation
- Risk management
- Dealing with hazards
- Group walking skills
- Checking and counting
- Responding to issues

**15.30-16.20**

Best practice/Open forum

**16.20-16.30**

Close

To book a place complete the booking form and return to Children's Services for Young People, Hertfordshire County Council, Postal Point CHO022, County Hall, Pegs Lane, Hertford, SG13 8DF.

or

email: [giorgia.rubinia@hertfordshire.gov.uk](mailto:giorgia.rubinia@hertfordshire.gov.uk)

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